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October 2023

To Armstrong County Commissioner's Court

The following are items that I worked on in the month of September.

At the beginning of the month, I approved the ballot layout for the Nov. 7th Constitutional Amendment Election with ES&S (Election Systems & Software).

Received printed Ballots for the Constitutional Amendment Election. Approved all except the 303 ballots. Due to HISD contacting us late with their election details. I worked with ES&S to include HISD Tax Election into the precinct 303 Ballots. We were able to include them without having to redo all of the ballots for all precincts as ES&S originally wanted to do.

Ran and sent the following reports to ES&S for test data to be burned on a USB for the Constitutional Amendment Election/ HISD Election: Street, Voter, and Election Precincts, total registered voters.

I attended 9 SOS (Secretary Of State) and ES&S webinars on the Constitutional Amendment Election.

Began the set-up process and testing of all Express Votes, and DS200's with test data received from ES&S in prep for the public L&A testing on Oct. 2nd, 2023.

Worked with Dove Thornton at ES&S to update Poll Books with the newest version of software.

Virtual training through Facetime with Danda Parker from ES&S on how to load test data on to Poll Books and test to ensure information is correct for the Constitutional Election.

Trained Lauren Hudson on the steps of L&A (logic and Accuracy) testing. Along with how to run the Election Ware software that is used to gather the Election night results.

Updated the Armstrong County website with the Notice of Public L&A testing date and time.

Added Sample ballots of the Constitutional Amendment to the County Website.

Completed the private testing of the Express Votes, DS200s, Election Ware, and Poll Books.

Designed, received SOS approval, and printed "Curb side voting" signs. Curb side voting is a new law that became effective 9/1/2023.

Printed and organized all the forms that the Election Judges, and Clerks will need for the Election into bins that are easy to transport.

Confirmed with all Election Judges, that they will be working and whom they have selected to work with them.

Completed background checks as required by SOS for the Central Count Room on Election night.

Worked Voter Registration reports to clean up voter list for the Election, and to get ready for the mass mailing of Voter Registration Certificates.

Ordered new Voter Registration Certificates to the SOS Specifications.

Sent 9 voter's letters of "Notice to Confirm Voter Registration Address" in accordance with the SOS guidelines for the Mass Voter Registration Certificate mailing in November/December 2023.

Processed 12 Voter Application from the DPS. 15 total for the month of September.

101 – 2

201 – 2

202 – 1

301 – 3

303 – 1

401 – 3

402 – 3

Armstrong Voter stats:

Active 1,354

Cancelled 126

Suspense 61

Applicant 1

This makes a total of 1,542 voters in Armstrong County per the Texas Election Administration Management system.